



**Bishopston, Cotham and Redland  
Neighbourhood Partnership**

**7.00pm On Monday 22<sup>nd</sup> June 2015**

**At the Colston's Primary School, 18 Cotham Grove, Bristol BS6 6AL**

**Present:**

**Ward Councillors**

Dani Glazzard - Cotham

Martin Fodor – Redland

Fi Hance – Redland (Neighbourhood Committee Vice-Chair for 2015/16)

Tim Malnick – Bishopston

Anthony Negus – Cotham

Daniella Radice – Bishopston (Neighbourhood Committee Chair for 2015/16)

**Members of the Partnership**

Roger Gimson, Local Resident (Neighbourhood Partnership Chair for 2015/16)

Alison Bromilow, Redland and Cotham Amenities Society (Neighbourhood Partnership Vice-Chair for 2015/16)

Nick Clark, Local Resident

Jenny Hoadley – Bishopston Society

Liz Kew, Neighbourhood Watch Representative

Mark Runacres, Avon and Somerset Police

Gavin Spittlehouse, Sustainable Bishopston

Rob Umphray, Local Resident

Lesley Welch, Equalities Representative

**Bristol City Council Officers**

Andrew McGrath, Neighbourhood Co-ordinator

Matthew Jones, Neighbourhood Officer

Jeremy Livitt, Democratic Services Section

**Other Attendees Presenting/Speaking To Agenda Items**

None

**Other Attendees who signed the Attendance List or made Public Forum Statements (organisation represented where indicated)**

Zanna Wheeler

Sarah Bushell

## **Apologies for Absence**

Simon Baines, Business Representative

Clive Stevens, Trees Sub-Group and Public Forum Item Statement 2

### **1 Welcome, Introductions and Apologies for Absence (Agenda Item 1)**

Nick Clark, the Chair for 2014/15, welcomed all parties to the meeting and advised on apologies received for the meeting.

### **2 Neighbourhood Partnership Annual General Meeting Report (Agenda Item 2)**

Nick Clark advised the NP that he would not be putting his name forward to continue as NP Chair for 2015/16. Upon requesting nominations for Chair for 2015/16, it was noted that Roger Gimson had indicated that he would be willing to take this role.

#### **Election of Chair of the Neighbourhood Partnership**

Upon being put to the vote, it was

**Resolved – that Roger Gimson be elected as Neighbourhood Partnership Chair for 2015/16.**

#### **Election of Vice-Chair of the Neighbourhood Partnership**

It was moved by Roger Gimson and seconded by Councillor Anthony Negus and upon being put to the vote, it was

**Resolved – that Alison Bromilow be elected as Neighbourhood Partnership Vice-Chair for 2015/16.**

#### **Nominations for Additional Neighbourhood Partnership Members**

It was moved by Alison Bromilow, seconded by Liz Kew and upon being put to the vote, it was

**Resolved – that Rob Umphray be elected as a Local Resident Representative NP Member for 2015/16.**

It was moved by Councillor Martin Fodor, seconded by Nick Clark and upon being put to the vote, it was

**Resolved – that Simon Baines be elected as a Business Representative for 2015/16.**

It was noted that there remained vacancies for a Student Representative and for a second Equalities Adviser.

### **Election of Chair of the Neighbourhood Committee**

It was moved by Councillor Tim Malnick, seconded by Councillor Fi Hance and, upon being put to the vote, it was

**Resolved – that Councillor Daniella Radice be elected as Neighbourhood Committee Chair for 2015/16.**

### **Election of Vice-Chair of the Neighbourhood Committee**

**Resolved – that Councillor Fi Hance be elected as Neighbourhood Committee Vice-Chair for 2015/16.**

### **Terms of Reference, Constitution, Code of Conduct and Financial Operating Framework**

**Resolved – that the Terms of Reference, Constitution, Code of Conduct and Financial Operating Framework be approved.**

### **Proposed Meeting Schedule for 2015/16**

It was noted that the Neighbourhood Co-ordinator would circulate possible dates for Equalities Training. **Action: Andrew McGrath**

It was also noted that the Super Forum is now due to be held on 19<sup>th</sup> September 2015, not 12<sup>th</sup> September 2015.

**Resolved – that the proposed meeting schedule for 2015/16 be noted.**

### **Neighbourhood Partnership Plans**

**Resolved – that the Neighbourhood Partnership Plans be noted.**

### **Financial Statement 2014/15**

**Resolved – that the 2014/15 Financial Statement be noted.**

### **Devolved Budget and Financial Statement**

Members noted the above Financial Statement.

A copy of the draft budget was tabled. The Neighbourhood Co-ordinator confirmed that this did not include the Highways budget since the figures for this had not yet been made clear to a number of Neighbourhood Partnerships. He also drew members' attention to the fact that a total of £4,029 from the old narrow estates budget would be available for each annual budget with £11,697 as a one-off old narrow estates budget.

In response to members' questions, the Neighbourhood Co-ordinator made the following comments:

- (1) Funding for necessary advertising had been incorporated as required into the budget figures for certain groups (ie street scene)
- (2) Other arrangements for funding (ie street champions) would be part of work being carried out by each Working Group to assess future arrangements
- (3) £1,500 for Clean and Green funding could be agreed as part of the £4,000 funding for Street Scene

Other comments made by NP members were as follows:

- (4) Identification of funding for the promotion of equalities was important to address issues such as access and provision of microphones
- (5) It is important to identify what elements were required to measure progress

**Resolved – that the NP expresses its support for the draft budget allocations for 2015/16, including a further £12,500 to be set aside for Small Grant Allocation in October 2015 out of a total of £20,000 in the draft budget.**

**Action: Andrew McGrath**

### **3 Minutes of the Neighbourhood Partnership Meeting Held on 23<sup>rd</sup> March 2015 (Agenda Item 3)**

**Resolved – that the minutes of the above meeting be confirmed as a correct record and signed by the chair subject to the following alterations: the words “lack of” be added to the first sentence of Page 14 for Minute Number 43 and the word “community” be replaced with the word “supported” at the top of Page 21**

**Action: Jeremy Livitt**

### **4 Declarations of Interest (Agenda Item 4)**

Councillors made the following declarations of interest:

Councillor Fi Hance (Phoenix Films) – She knows the children involved and indicated that she would abstain from the vote.

Councillor Tim Malnick and Councillor Daniella Radice – they were both supporters of the Golden Hill Community Garden and so would abstain from voting for this item.

Councillor Tim Malnick – Due to his connection with Next Steps he would abstain from the voting for the Picture Room Collective Application

## **5 Public Forum (Agenda Item 5)**

### **(1) Statement 1 - Roger Gimson – Submission to BCC Libraries for the Future Consultation**

Members received a statement from Roger Gimson concerning the above. There was concern expressed that there was no reference to the merit of the Redland and Clifton Libraries in any of the items for discussion at 23<sup>rd</sup> June 2015 Cabot, Clifton and Clifton East Neighbourhood Partnership

The Neighbourhood Partnership agreed that this submission should be sent to Bristol City Council, as well as to the Mayor, relevant Assistant Mayor and Neighbourhood Partnership Councillors.

**Action: Roger Gimson/Andrew McGrath**

### **(2) Statement 2 - Clive Stevens – NP Code of Conduct and Tree Report**

Members received the above statement.

The NP agreed that consideration of any necessary decisions arising out of the statement on the Code of Conduct would be dealt with under Agenda Item 10 (Neighbourhood Co-ordinator's Report) which includes a section on the Code of Conduct.

### **(3) Statement 3 – Councillor Anthony Negus – NP Grant for a Feasibility Study for Our Threatened Redland Library**

Members received the above statement.

Councillor Anthony Negus made the following points in relation to his statement:

(1) All NP members were aware of the threat faced by Redland Library

- (2) There was a need for a feasibility study to investigate options for its future – he estimated that this would require £10,000
- (3) A holistic plan was required before the end of June 2015 which would both solve maintenance problems at the site and allow appropriate development there.

NP members made the following comments:

- (4) Any funding would need to be properly spent – it was not clear whether or not it would be possible to deliver results without a concrete plan
- (5) Cabot, Clifton and Clifton East NP had greater access to funding and should be involved in any such arrangement
- (6) Much greater detail was required on this proposal – would the funding provide for a feasibility study or to a fighting fund as also referred to in the statement or for the development of a Business Plan which was the implication of any such proposal
- (7) Normally an application for this type of funding would require a robust feasibility study – there were mechanisms for social investment funding such as a CAT (Community Asset Transfer)
- (8) An assessment of local groups (such as a Friends of Library Group) who could support and be involved in such a project should be the first step prior to any consideration of a feasibility study;
- (9) It was premature to make any decision on this issue pending the decision that the mayor would be making at Cabinet in August 2015.

**Action: Andrew McGrath to draw this Public Forum statement to the attention of the Cabot, Clifton and Clifton East Neighbourhood Partnership**

## **6 Recommendations for the Allocation of the Small Grants Fund (Agenda Item 6)**

The Chair of the Grants Task Group introduced this report and set out details of the Group's recommendations in respect of each of the applications that had been received. Some comments were made in respect of the applications as follows:

- (1) Golden Hill Community Garden – A small business would be set up with the funding;
- (2) Phoenix Films – The NP had funded a similar project in 2013
- (3) Redland Park URC – The funding would be used to replace some of the paving which is currently dangerous and plant some of the border
- (4) Streets Alive – This was an Age Friendly Street Campaign which for a relatively small amount of funding would generate a pool of volunteers to assist with the event. There was some concern about the need for a wider spread for this project and it was noted that this

could form part of any post event analysis in the event that the application was successful

- (5) Picture Room Collective – It was suggested that this group re-apply in September 2015 if there was a shortfall in its funding. It was noted that the group had indicated that it had done its utmost to secure funding.

## **RESOLVED –**

**(1) that the Neighbourhood Committee agrees the following allocations:**

- (a) Bishopston 1st Scout Group - £600 Agreed (unanimously)**
- (b) Golden Hill Community Garden – £2,325 Agreed (4 in favour, Councillor Tim Malnick and Daniella Radice abstaining)**
- (c) Phoenix Films - £1,275 Agreed (4 votes for, Councillor Fi Hance and Anthony Negus abstaining)**
- (d) Redland Park URC - £800 Agreed (unanimously)**
- (e) Streets Alive - £2,500 Agreed (5 in favour, Councillor Anthony Negus abstaining) subject to a condition that the group produces a post-event assessment report which should include whether or not the event needs to be more broad-based**

**(2) That the Neighbourhood Committee does not fund the following application for £3,675.50 at this time but suggests they re-apply in September 2015 if there is a shortfall after their summer fundraising effort: Picture Room Collective (5 in favour, Councillor Tim Malnick abstaining)**

**(3) That the application from the BCR Street Scene Group is not dealt with outside the Small Grants process as recommended but that instead the Neighbourhood Committee awards £4,000 of well-being funding in the expectation that this will be refunded from elsewhere (5 in favour, Councillor Anthony Negus abstaining)**

**(4) That it be noted that a figure of £12,500 to be set aside for Small Grant allocation for proposed funding for the total draft budget of £20,000 for 2015/16 had been supported earlier for future allocation (see Resolution (11) for Agenda Item 2)**

**(5) That the Neighbourhood Partnership agrees that the new criteria based on the NP Plan should be agreed, which would guide Small Grant allocation following the September 2015 deadline**

**Action: Jenny Hoadley/Andrew McGrath/Liz Kew**

- 7 BCR NP Street Scene Group (SSG) Report – June 2015 (Agenda Item 7)**

The Neighbourhood Partnership members noted that a clearer process was required to advise when applications needed to be submitted, perhaps through indicating this on the website.

**Resolved – that the report be noted.**

**8 Report On “Our Neighbourhood” Festival 2015 – BCR NP Communications and Engagement Group (Agenda Item 8)**

The Neighbourhood Partnership noted this report. They acknowledged that Alice Darling was stepping down from her current role as organiser of the festival.

**Resolved:**

- (1) that the above report be noted**
- (2) that the Festival Committee be thanked for their work as organiser of the “Our Neighbourhood Festival”**

**Action: Andrew McGrath**

**9 Neighbourhood Plan Update Report (Agenda Item 9)**

The Neighbourhood Co-ordinator introduced the NP Plan Update Report.

Members made the following comments concerning the proposed template for updating the NP on progress concerning the plan:

- (1) It needed to highlight when progress was not being made on a particular area
- (2) The document needed to make clear that the expression of interest for the Armagh had not yet been submitted but it was anticipated that this would take place very shortly;
- (3) There should be a consistent use of one of the two following descriptions but not both – “Activity of Description” and “Designation of Works”
- (4) It would be useful to identify which parties/Working Groups relate to which element of the plan
- (5) There had been input from the Police in certain areas of the Plan, such as the Street Scene Group
- (6) Neighbourhood Development Teams (NDTs) still existed and met monthly. It was intended that these would be aligned with Neighbourhood Partnerships. There would be an opportunity for issues to be raised through NDT’s in future.

**Resolved –**



- (1) that the template be agreed as a method for updating the NP on the NP Plan's progress**
- (2) that it be noted that the report was not a comprehensive update, merely an illustration of how it could be done.**

## **10 Neighbourhood Co-ordinator's Report (Agenda Item 10)**

The Neighbourhood Co-ordinator introduced this report. He drew members' attention to the fact that the NP needed to consider what it wished to do with unspent Green Capital funding. The Chair indicated that analysis had suggested that it did not seem that there was another means of delivering the project in question. There had been no interest from students or local residents in the area since it would need someone working full-time to deliver it.

The NP also noted some publicity leaflets that were tabled and discussed what action to take in respect of these.

In addition, NP Members discussed the Code of Conduct which they were requested to approve.

### **Resolved -**

- (1) that the brief updates from the last Forum be noted**
- (2) that the brief note on the Libraries Consultation be noted**
- (3) That the latest meeting schedule be noted and the provisional dates of Forums and NP meetings in 2015/16 be agreed**
- (4) That the updates on this NP's devolved budgets on non-devolved Section 106 funding allocated to this NP area be noted**
- (5) That the Neighbourhood Partnership agrees that £440 be moved into the Small Grants funding process and that an advertisement be placed for applications for the remaining available £2,435 funding with the same deadlines as apply to small grants**
- (6) That, in respect of (5), the Neighbourhood Co-ordinator investigate whether or not a Green Capital decision on funding can be made through the Super Forum**
- (7) That, in respect of the tabled publicity leaflets, the decision as to whether or not to use these leaflets be delegated by the Neighbourhood Partnership to the Communication and Engagement Working Group**
- (8) That the latest updates from the playground build projects be noted**
- (9) That the Code of Conduct be adopted with the following clarification by the Neighbourhood Partnership – that the word "own", as used in Section 5 of the Code, is understood to mean "acknowledge"**

**Action: Andrew McGrath (5), (6), (7) and (9)**

**11 Date of Next Meeting (Agenda Item 11)**

**Resolved – that the date of the next meeting is confirmed as 7pm on Monday 12th October 2015 at a venue to be confirmed.**

**The meeting finished at 9.40pm**

**CHAIR**